

## SHIPPING AT END OF SHOW INSTRUCTIONS

- **THE EXHIBITOR MUST CALL THE PREFERRED CARRIER!** The carrier is to be informed that they have a pick up for **THE EXHIBITING COMPANY.**
  - **Location: Niagara Falls Convention Center, 101 Old Falls Street, Niagara Falls, NY 14303**
  - **Loading Dock off of Second Street**
  - **Shipments may be picked up Monday-Friday, 9AM-5PM**
- Exhibitors need to bring to the show: shipping labels, packing tape, bill of lading for preferred carriers marked with the company's account number or COD, phone number of carrier.
- All items are to be properly packaged, labeled and called for a pickup prior to contacting the NFCC. Once those are complete, the NFCC will then:
  - Remove drayage from booths to loading area where they will be loaded on common carrier trucks.
- Items left on the exhibit floor without instructions for return will be returned to our storage area and held for disposition at an additional charge of 15% of drayage handling charges. NFCC will use its discretion on shipping time and choice of carrier for these items.

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